

## MICHIGAMME TOWNSHIP HALL & GYM RENTAL FORM

You will need to supply a copy of your homeowner's insurance for rental of the hall. All fees due shall be paid when the agreement is signed.

Rental Date: \_\_\_\_\_

Estimated Start Time: \_\_\_\_\_ Estimated End Time: \_\_\_\_\_

Reason: \_\_\_\_\_

Estimated size of group: \_\_\_\_\_

Name \_\_\_\_\_

Address: \_\_\_\_\_

Phone #s: \_\_\_\_\_

Community Building		Rental Fee	
Downstairs	Deposit	Resident	Non-resident
Showers, small gatherings	\$50.00	\$50.00	150.00
Grad parties, birthdays, etc.	\$50.00	\$50.00	150.00
Retail sales	\$50.00	\$100.00	200.00
Upstairs	Deposit	Resident	Non-resident
Gym and kitchen	\$100.00	\$250.00	500.00
Gym only	\$50.00	\$75.00	150.00

Resident rate applies to residents and immediate family members such as mother, father, grandparent, or sibling.

Deposits will be refunded within 14 days following the facility and its equipment being found in acceptable condition following use.

The rental fee will be waived for Michigamme organizations such as the Seniors, Museum, LMPO, Library, 4<sup>th</sup> of July Committee, Little League, Fire Department, First Responders, and area churches. They must adhere to the clean-up clause. The rental fee may also be waived by the Township Board if the function is open to all residents.

## MICHIGAMME TOWNSHIP HALL & GYM RENTAL FORM

### Conditions:

User will supply a personal liability/property damage insurance certificate with a combined limit of at least \$100,000.00, or \$300,000.00 if alcohol use, identifying Michigamme Township as additional insured for the event. The maximum deductible is \$200.00. Proof of insurance due at the time of signing.

- Alcohol use will be in compliance with all State laws governing the use of alcoholic beverages; user has full responsibility for investigating and complying with requirements and obtaining any required permit/license, which must be provided to Township not less than two business days prior to the event. User also assumes any and all liability for damage/spillage/staining correction to Township facilities, and monitoring guests. Sale of alcohol on Township premises is prohibited.
- The user agrees to inform the Township at least 5 business days prior to the use if cancellation becomes necessary. The applicable user fee will be forfeited and deducted from deposit if notification of cancellation is less than 5 business days prior to use.
- Gaming and gambling is prohibited.
- Animals of any sort are prohibited; service animals are allowed.
- The user agrees to conduct its activities upon the premises so as not to endanger any person or property lawfully thereon and to indemnify and save harmless the Michigamme Township against any and all claims for injury to person or property arising out of the activities conducted or contracted by the user, its agents, members, or guests.
- Smoking is prohibited inside the building; deposit will be forfeited should smoking occur inside the building. Smoking outside the building is prohibited within 25 feet of any doorway, window or intake.
- Parking on the grass is prohibited and no vehicles are to be on the walkways of the front entrances to the building.
- Live bands and disc jockeys are allowed; equipment connection and set-up will occur under Township supervision.
- Children must be supervised at all times when outside the building.
- Nothing is to be affixed or fastened to the ceiling, walls, windows, doors, or any finished surface.
- Before departing the Community building, user will ensure that all garbage will be put into garbage containers supplied in kitchen and bathrooms. Tables and floors should be cleaned.
- The Township Supervisor, on behalf of the Board, preserves the right to cancel or prohibit the regular or special use by the Township Board, or if any one of the Terms and Conditions as described above are determined to be an issue.

I have read the above conditions and rules and agree to abide by them as set forth. Failure to do will mean the forfeiture of my deposit.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Deposit Amount: \_\_\_\_\_ Date paid: \_\_\_\_\_ Check number: \_\_\_\_\_

Rental Amount: \_\_\_\_\_ Date paid: \_\_\_\_\_ Check number: \_\_\_\_\_