

Kathleen Frisk - Liaison Marsha McBride - Chairperson Irene DeRoche - Secretary
Open - Member

**MICHIGAMME TOWNSHIP
PLANNING COMMISSION
Regular Business Meeting
March 13, 2024 - Minutes**

- I **CALL MEETING TO ORDER - 7:21 PM**
- II. **PLEDGE OF ALLEGIANCE - Recited**
- III. **ROLL CALL - Present Marsha McBride - Chairperson, Kathleen Frisk - Liaison, Irene DeRoche - Secretary, Michael Simula - Zoning Administrator, Joleen Dutcher - Ordinance Enforcement Officer.**
- IV. **APPROVAL OF AGENDA - Motion made by Irene, 2nd by Kay, motion passed with a few changes.**
- V. **APPROVAL OF MINUTES - Workshop January 18, 2024, motion made by Marsha, 2nd by Kathleen, motion passed.**
- VI. **PUBLIC COMMENT - None**
- VII. **BOARD COMMENT - We are looking for new members for the Planning Commission. We will do some posting at the Michigamme Market store bulletin board and at the Post office. We will include it on the Residents of Michigamme Website on Facebook. Kay mentioned Happy Eagle and there were some people looking at property at Lake St. and Mesnard St. the land doesn't have a road. The Michigamme plate has a road as Lake St. Mike will look into it with the Marquette county road commission.**
- VIII. **ZONING ADMINISTRATOR COMMENT - Mike mentions the new approved zoning permits.**
 1. **Scott Gravadoni new building.**
 2. **Scott Snell who lives off Brown Road, new garage.**
 3. **Paul Sandstorm camp on 114 Willwood Lane adding an addition to camp.**
 4. **Jason and Pam Arsenault putting a roof over existing patio**
 5. **Michigamme Township engine fire house.**
 6. **Greg Peppin bought 8 feet of land from neighbors so he can build a garage.**
- IX. **ORDINANCE ENFORCEMENT OFFICER COMMENT- Joleen was hired in September 2023 for 5 hours a month. It was increased to 20 hours a month. She only worked 3**

weeks. She has dealt with 2 infractions this month which were resolved to the Township's satisfaction. She has read through the State Acts, Administrative procedures and Majastry handbook researching civil infractions. Presently, she has no one to ask questions on what ordinances are civil infractions and what ordinances are municipal civil infractions. Municipal civil infractions are for the State to deal with. She found that the Township didn't have the authority for infractions. It has to be a police department such as the Sheriff Department in our area or a Township Manager to implement civil infractions.

Michigamme needs policies and procedures for their ordinances. Michigamme policies need to be defined in the administrative process to go to the courts. Presently, Joleen doesn't have them. It's advised that we are in need of a Township Administrator, rather than Administrator Assistant. There would be more duties. Presently, no one is assigned the responsibilities for policies and procedures for the ordinances.

X. **NEW BUSINESS: None**

XI. **OLD BUSINESS -**

1. **Master Plan - We discuss finding census materials and a map of Michigamme Township. Made a date for the next Workshop for Michigamme Township Master Plan which will be April 1, 2024 at 5 pm.**
2. **Short-Term Rentals. We need to find out how many short term rentals we have in Michigamme township. Then draft up a letter of the Short-Term rental fees.**

XII. **PUBLIC COMMENT - None**

XIII. **BOARD COMMENT - Next Business meeting is changed to April 10, 2024 at 7 pm.**

XIV. **ADJOURNMENT - 8:40 PM.**

By, Irene DeRoche - Secretary